GMU-POL-S11-002 - Continuous Education and Lifelong Learning

Standard 11: Community Engagement

Process Owner Thumbay Institute for Health Workforce Development

Prepared by Task Force member for Developing and Reviewing University Policies and Procedures

Reviewed by Task Force appointed for review of GMU Policies and Procedures Manual

BOT Approval Approved

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Modification History

MODIFICATION HISTORY		
Policy / Version Number	**Date**	**Revision Summary**
1.1	18.10.2020	Policy updated with expanded scope of GMU activities towards the objective of continuous education and lifelong learning.
1.2	21.10.2024	Add points from 4 to 8 in the policy to expand the scope of GMU to new technology and to the global aspects.

Relevant to University Administrators, Members of GMU- AHS, Colleges, Faculty, Students and Alumni.

Purpose and Scope

Continuous education and lifelong learning are considered a mainstay in the ongoing development of healthcare professionals after graduation. They focus on educational programs provided for graduates, to maintain, develop, and increase their knowledge, skills, and professional performance. Moreover, students who did not graduate from high school can pursue some of the offered courses to help them enroll in college.
The purpose of this policy is to describe strategies adopted by GMU to provide quality and excellence in continuing education and lifelong learning programs

Abbreviations and Definitions

- **TIHWD**: Thumbay Institute for Health Workforce Development.
- **CME**: Continuing Medical Education
- **CPD**: Continuing Professional Development
- **MoHAP**: Ministry of Health and Prevention

Policy

1. GMU shall provide continuing education and lifelong learning activities in order to:
   - Update and/or upgrade the healthcare professionals' competencies and advance the quality of healthcare in UAE.
   - Optimally utilize its resources and expertise with the community of healthcare-professionals.
   - Respond to national, regional and international shortage and need for competent health workforce.

- Introduce health professions to high school students.

2. GMU shall coordinate with the MoHAP in granting CME/CPD credits for such programs as applicable.
3. GMU shall ensure that all its continuing education and lifelong learning activities and events are accessible to all communities, regardless of ethnicity, religion, disability or gender.
4. GMU shall ensure that its continuing education and lifelong learning activities expanded to include e-learning platforms and blended learning models including the use of AI driven learning tools.
5. GMU shall encourage global collaboration opportunities through partnerships with international educational institutions and cross-border accreditation.
6. GMU shall enhanc the role of alumni in lifelong learning initiatives through mentorship and exclusive programs for alumni.
7. GMU shall emphasize interdisciplinary learning by offering cross-disciplinary courses in healthcare management, technology in healthcare, and other fields.
8. GMU shall incorporate emerging topics and skills such as telemedicine, precision medicine, and AI in healthcare to ensure programs remain cutting-edge.

Procedures

Event Initiation

-GMU colleges, institutes and centers wishing to initiate a continuing education and lifelong learning activity shall develop the program and its scientific content.

-The program mode of delivery shall be specified (distance/face to face).

-If the event organizers wish to obtain CME/CPD credits for the program, they shall fulfill the regulatory requirements & guidelines described in the "Standards & Guidelines for accrediting Continuous Professional Development Program" or the "Distance Learning Certificates Accreditation Guidelines" provided by the MoHAP.

Review of the Event

Programs shall be reviewed and approved by the respective institute/department head or college dean.

Application for CME/CPD credits

-The organizing department shall complete the CPD Accreditation Application, Provided by the MoHAP. (MOHAP CPD Accreditation - Standards and Guidelines)

- Completed applications shall be submitted to the office of the Director, Thumbay Institute of Health Workforce Development at GMU, at least four months prior to the program announcement date.

-Completed applications shall include all relevant documentations, including:

1.Detailed Agenda
2.Lecturers' Resumes
3.All presentations in full
4.Organizing body's license
5.For live demonstrations, copy of license for each demonstrator
6.For live demonstrations, copy of license for each demonstration venue

7.Copy of any additional accreditation certificate(s)

- Office of TIHWD shall share the details of the event with the QA&IE Deanship at least a month prior to the event.
- Program effectiveness feedback (CME and CPD Programs Feedback Form) shall be collected by the office of Quality Assurance and Institutional Effectiveness Unit.
- The feedback report shall be shared by the QA & IE unit with the concerned institute/department/College and the office of TIHWD.
- The results are used in developing an action plan for continuous quality improvement.
- The action plan shall be implemented by the concerned institute/ department/ College and the office of TIHWD.
- An annual report on performance of all activities under TIHWD shall be submitted by the Director, TIHWD to the Chancellor.

Appendices

CME and CPD Programs Feedback Form

Name			
Organization			
Tel No.		Fax No.	
Mobile No.			
Email Address			

Event Rating	**Excellent**	**Good**	**Fair**	**Satisfactory**	**Poor**
1. The stated objectives of the workshop were fulfilled					
2. The content was relevant and up to date					
3. The pace of the talks were appropriate					
4. The time for discussion was adequate					
5. A/V arrangements were adequate					
6. Service facilities at the venue were adequate					
7. Your overall rating of the Conference					
Topics Rating	**Excellent**	**Good**	**Fair**	**Satisfactory**	**Poor**

1.Would you be interested in attending future seminars, workshops and conferences conducted by GMU?

- Yes
- No
- If Yes, Specify areas of Interest / Topics: _____

2.How would you want us to send you further information on the above workshop?

Fax No.	
Mobile (SMS)	
Email Address	

3.What are the areas you suggest require improvements/changes? :-

_____

4.Any other comments:

_____